



Risk assessment form (H&S)

Name of assessor(s)	Tom Darlington	Group / Establishment:	SSE
Date Review Date	February 2019 Annually		SORLS Charterhouse Centre

Venue Description	How was the assessment done?	Mobile Phone Signal
		Poor in nature reserve and around the centre
Bush craft activities generally take place either in the Nature Reserve or around the Centre. Activities in this RA include wood collecting and shelter building type activities. Blackmoor Nature Reserve car park ST 50537 55668	Completed by the Centre Manager in consultation with other staff and site visits	Nearest Landline
		Charterhouse

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Slips, trips and falls	Safety/Activity briefing for all participants, and constant monitoring throughout the session Potential hazards pointed out, branches, logs, uneven or slippery ground etc Instructor trained to lead the session Walking expected at all times	2	2	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Collecting sticks, branches and logs (Catching other members of the group with the ends of the sticks. Scratches & poked eyes)	Activity run in accordance with standard operating procedures (SOPs) and activity notes Safety/Activity briefing for all participants <ul style="list-style-type: none"> • Defined area set out • Potential hazards pointed out • Lengths and types of sticks to be collected • How to safely carry the wood • Walking whilst collecting wood Constant monitoring of participants and their behaviour Instructor trained to lead the session	2	2	4				
Participants and visiting staff Instructor	Building shelters (Branches falling on participants)	Activity run in accordance with standard operating procedures (SOPs) and activity notes Safety/Activity briefing for all participants <ul style="list-style-type: none"> • No one must be inside of the shelter when placing wood • Staff to assist if needed Constant monitoring of participants and their behaviour Instructor trained to lead the session	2	2	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Walking in to eye level branches / branches flicking	Safety/Activity briefing for all participants, and constant monitoring throughout the session Area to be checked prior to activity for any low level braches. Remove If possible or identify/ brief on hazards found.	3	1	3				
Participants and visiting staff Instructor	Bitten by a snake	Safety/Activity briefing for all participants, and constant monitoring throughout the session Children briefed on habitat of the area. Don't touch or try to pick up	4	1	4				
Participants and visiting staff Instructor	Bio-hazards, mud	Safety/Activity briefing for all participants, and constant monitoring throughout the session Instructor vigilance Group to wash hands on return to the centre	2	2	4				
Participants and visiting staff	Becoming separated from group/ lost	Safety/Activity briefing for all participants, and constant monitoring throughout the session Instructor vigilance Clear boundaries set. Do not go through gates/ over walls. Head counts at appropriate times including the start and finish of session Fences, hedges and walls around outer areas should contain group even if they strayed from the area set.	2	1	2				

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			S	L	S x L				
Participants and visiting staff Instructor	Extreme weather Too hot, too wet, cold or windy	Safety/Activity briefing for all participants, and constant monitoring throughout the session Group to be appropriately dressed for the conditions Instructor to watch for signs of dehydration / hypothermia Forecast checked before the activity if concerned. Adjustments to course made i.e. stay out of woods if concerned about wind. End session early if the weather is a concern	3	2	6				

Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.					
Print	T DARLINGTON	Date	19/03/19	Comments	
Sign					