

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participant Instructor	Hypothermia/ Exhaustion	<ul style="list-style-type: none"> • RYA trained instructor/s • Clothing in line with SOPs • Safety/activity briefing for all participants • Constant monitoring of participants • Weather forecast to be checked and weather monitored throughout • Safety boat on the water to bring people in, if concerned 	3	2	6				
Participant Instructor	Being struck by equipment	<ul style="list-style-type: none"> • RYA trained instructor/s • Safety/activity briefing for all participants • Constant monitoring of participants • Demonstration of how to manage equipment and reiteration throughout session • Helmets available if it is felt necessary • Booms have been rigged higher on most boats now used. • Staff to drop the Pico masts at the end of the session 	3	2	6				
Participant Instructor	Foreign bodies in the water and reservoir bed	<ul style="list-style-type: none"> • Footwear to be worn at all times • Check the foreshore and launch area prior to its use for any obvious hazards. 	3	1	3				

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Participant Instructor Visitors	Other facility users on the water.	<ul style="list-style-type: none"> • Instructor to engage in dialogue to agree a way of working so that all participants on the water are catered for and happy • Maintain close control of participants both on and off the water 	2	2	4				
Participant Instructor	Capsized/ inverted dinghy or person overboard	<ul style="list-style-type: none"> • Instructor operating in line with their RYA qualification • Briefing ashore of what to do in the event of a capsize/ falling in the water • Encouragement / guidance if in the water • Safety boat to attend as soon as possible • Reefed or bigger boats with instructors to be used if necessary 	2	3	6				

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Participant Instructor	Entrapment	<ul style="list-style-type: none"> • Instructor operating in line with their RYA qualification • Encouragement/guidance provided throughout activity session to prevent this. For example keep ropes stowed away neatly • Boat to be righted immediately should anyone become trapped • Safety boat kit to include a knife • Instructors to carry a knife • Mast head float to be used on high performance boats or when participants are trapezing. 	5	1	5				
Participant Instructor Visitors	Waterborne viruses / blue green algae etc	<ul style="list-style-type: none"> • Instructor Training • Participants briefed to wash hands at the end of each session • Any sudden sickness to be reported to centre manager 	2	2	4				

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Participant Instructor Visitors	Drowning	<ul style="list-style-type: none"> • Instructor Training • Buoyancy aids worn 'beyond wall' • Safety/activity briefing for all participants • Constant monitoring of participants • Visiting staff to support instructors with monitoring participants • Safety boat is the first boat on the water and last boat off • Safety boat to attend to anybody in the water as soon as possible 	5	1	5				
Participant Instructor Visitors	Hurting back moving boats	<ul style="list-style-type: none"> • Use other participants to help move boats. 	3	2	6				

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Young / vulnerable participants	Getting lost / going with an unknown person	<ul style="list-style-type: none"> Maintain close control Ensure teacher / accompanying adult is supportive of instructor, brief them and communicate clearly with them as to expectations Additional adults with the group to continually monitor the group Clearly run through where toilets are, how to access the building and define areas that they should remain in No participants left ashore without a member of staff 	5	1	5				
Participant Instructor Fishermen	Fisherman and their equipment	<ul style="list-style-type: none"> Constant monitoring of participants Students to be set a course away from fishermen 	1	2	2				

Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.

Print	T DARLINGTON	Date	14/12/18	Comments	
Sign					

