



Risk assessment form (H&S)

Name of assessor(s)	Tom Tier	Group / Establishment:	SORLS / SSE
Date	20/12/2018		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Shelter building can be part of an offsite walk, a Bushcraft session or as a standalone activity. Locations for shelter building include sites on the Quantocks or at our Bushcraft woodland near Pardlestone Lane.	Completed by Senior Instructor	Mobile reception / nearest landline
		Outdoor Centre

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – slips, trips & falls	<ul style="list-style-type: none"> Safety briefing for all participants Constant monitoring throughout the session Potential hazards pointed out, branches, logs, uneven ground Area to be checked before the start of every session Walking expected at all times 	2	3	6				
All participants – walking into eye level branches/ branches being flicked, collecting sticks, branches & logs. Catching other team members with the ends of sticks or	<ul style="list-style-type: none"> Safety brief for all participants Continuous monitoring throughout the session Remove branches if possible Boundaries set out to the whole group Potential hazards pointed out All briefed on carrying wood correctly Walking at all times to be communicated Continuous monitoring of group and their 	2	2	4				
		3	2	6				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
branches, poked eyes	behaviour							
All participants – building shelters. Branches falling on participants, branches or sticks hitting a participant whilst being moved	<ul style="list-style-type: none"> Safety brief for all participants No one should be inside of the shelter whilst being constructed Staff to assist if needed If large pieces of wood need to be carried, it should be done with more than one participant Check surroundings for others before moving any wood Continuous monitoring of all participants & behaviour 	3	2	6				
All participants – windy / extreme weather	<ul style="list-style-type: none"> Weather forecast to be checked prior to start of session Stop for a break if needed Session ceased if needed, check with Senior management 	4	2	8				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS.004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Kirsty Darlington	Date:		Manager's comments
Signature:				