



Risk assessment form (H&S)

Name of assessor(s)	Tom Tier & Ian Constable	Group / Establishment:	SORLS / SSE
Date	06/12/2018		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2019
The stream runs through Crooked acre copse and is accessed via a short walk along Pardlestone Lane and a permissive path through a field and over a style.	Onsite and site visit by Senior Instructor and Lead Instructor	Mobile reception / nearest landline
		Poor / ODC office or kitchen

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – slips, trips and falls	<ul style="list-style-type: none"> Clear session brief/s about safe movement across terrain at start of session and when encountering different / difficult terrain and obstacles Suitable footwear to be worn Close monitoring of participants by instructor Groups staff briefed to support instructor e.g. be at the back of group Participants encouraged and briefed to support each other Instructor to adopt position of most usefulness for obstacles in stream 	2	2	4				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – Immersion in cold water	<ul style="list-style-type: none"> • Safe area and boundaries to be clearly communicated with participants • Suitable clothing and footwear to be worn • Paddling in stream only in suitable conditions • Constant monitoring and reminding / guidance of participants • Weather forecast to be checked • Challenge by choice with regard to going into / under the water 	3	1	3				
All Participants – Drowning	<ul style="list-style-type: none"> • Clear session brief/s about safe movement in stream • Close monitoring of participants by instructor and regular guidance provided • Weather forecast to be checked for that day. If stream is too high or weather too cold alternative activity to be provided • Clear briefing of group staff to support instructor by being at the back of the group • Lead Instructor to adopt position of most usefulness • Regular head counts at each obstacle • Plan session with weather in mind 							
All Participants – Getting lost, going with an unknown person	<ul style="list-style-type: none"> • Maintain good group control • Involve supporting staff members to monitor group at all times • Group staff briefed to support instructor and reminded throughout session • Regular headcounts 							
All Participants – Contamination	<ul style="list-style-type: none"> • All participants to wash hands at the end of the session • Monitoring of participants who have come into contact with faecal matter / fungi or ingested pond or stream water 	3	1	3				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All Participants – Foot/Hand entrapment	<ul style="list-style-type: none"> Clear safety brief including guidance for obstacles Instructor to adopt position of most usefulness Clear briefing of group staff to support instructor by being at the back of the group Instructor to clear any entrapment hazards before allowing group use Regular headcounts 	2	2	4				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Kirsty Darlington	Date:		Manager's comments
Signature:				