



Risk assessment form (H&S)

Name of assessor(s)	Carly Kew	Group / Establishment:	Great Wood / SSE
Date	January 2019		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Low ropes – It is a purpose-built activity element. It has varied elements to help develop team skills, trust to build confidence and many other learning objectives. It is annually inspected by an external company who erected the structure. This service is organised by the GWT	Site visit, in consultation and agreement with instructors and Great Wood Trust	Mobile reception / nearest landline
		Poor-varied – Main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Slips, trips & falls	<ul style="list-style-type: none"> Footwear appropriate for activity Long trousers to be tucked into socks All participants briefed on foot placement on wires Participants briefed on 'spotting' of each other / instructor to constantly observe technique Spotters to be matched roughly in size where possible 	3	1	3				
Instructors & participants Falls from height	<ul style="list-style-type: none"> Spotters to be used where needed Well fitted helmets to be worn for all the elements Participants to be shown and then practice getting on and off from equipment correctly 	4	2	8				

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		S	L	S x L				
Instructors & participants Contamination	<ul style="list-style-type: none"> All participants briefed on the importance of not picking up faecal matter/fungi All participants to wash hands after activity Constant monitoring throughout session Leave dead animals alone if found after initial equipment inspection Removal of dead animals should have been done before participants arrival 	2	1	2				
Instructors & participants Getting lost / going with an unknown person	<ul style="list-style-type: none"> Brief given to assisting staff of expectations during the session Continuous observation of participants throughout the session Insure participants know which rest room is best to use if they need to be excused during session Teacher/staff could accompany if needed Remaining within camp boundaries 	3	1	3				
Instructors & participants contortion	<ul style="list-style-type: none"> Activity/safety brief given to all Correct foot placement explained, both feet facing same direction on wires Brief participants if they feel like they are falling to step off safely first No wrapping of rope around limbs at any time 	3	1	3				
Instructor & participants Entrapment	<ul style="list-style-type: none"> Activity /safety briefing given to all Instructor to monitor foot and hand placement Tyre crossing to be monitored by instructor Encourage peer monitoring Clean line briefing, not wrapping rope around limbs 	3	1	3				

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Instructor & participants Public right of way through Great Wood Camp	<ul style="list-style-type: none"> Safety/activity brief given to all participants Expect public to stay to allocated footpath and not to roam around camp (gate to gate) Instructor and visiting staff to be alert to all in and around camp and low ropes area 	3	1	3				
Instructors & participants Bumping into objects	<ul style="list-style-type: none"> Safety/activity brief given to all participants Participants to wear correctly fitted helmets Fitted only by the instructor Care and slow progress around the course Good group control always Encouragement and reminding of safety briefings 	2	2	4				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Daniel Moncrieff	Date:	01.02.2019	Manager's comments
Signature:				