



Risk assessment form (H&S)

Name of assessor(s)	Carly Kew	Group / Establishment:	Great Wood / SSE
Date	January 2019		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Jumblies – spider orienteering – photo orienteering – map skills. Team & individual orienteering activities suitable for all ages and abilities. Basic map & compass work taught. All activities take place within the boundaries of camp.	Site visit along with consultation and agreement with instructors and GWT	Mobile reception / nearest landline
		Poor/varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Getting lost or separated	<ul style="list-style-type: none"> Safety/activity brief given to all Boundaries fully explained in brief Constant monitoring of sessions Regular head counts Torches if activity taking place in the evening 	2	1	2				
Instructors & participants Poor behaviour	<ul style="list-style-type: none"> Activity/ safety brief given to all participants Expectations clearly laid out to all Early intervention Constant monitoring throughout the session Reinforcement of expectations if needed Session to be suspended due to bad behaviour or external factors that make activity unsafe Use of visiting staff to assist with supervision of the activity 	2	1	2				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Public right of way through Great Wood Camp	<ul style="list-style-type: none"> Safety/activity brief for all participants & visiting staff Expect public to stay to allocated footpath (gate to Gate) Instructor to be alert to persons in and around archery area Constant monitoring of participants Activity to be suspended due to external factors out of instructors control 	2	1	2				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Daniel Moncrieff	Date:	01.02.2019	Manager's comments
Signature:				