



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE
<b>Date</b>	January 2019		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2020
<b>Swimming-</b> This activity is intended to be for fun, as a single session as part of the programme or as a free time activity. Confidence & learning are encouraged through games and races.	Site visit-in consultation & agreement with instructors & GWT	<b>Mobile reception / nearest landline</b>
		Poor-varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>Instructors &amp; participants</b> Slips, trips & falls around the pool	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Walking always around the pool area</li> <li>Suitable footwear to be worn to &amp; from the pool</li> <li>Continuous monitoring of participants</li> <li>Visiting staff to assist instructor</li> </ul>	2	2	4				
<b>Instructors &amp; participants</b> Drowning	<ul style="list-style-type: none"> <li>Safe areas out of the water to be communicated to all</li> <li>Suitable clothing to be worn, no shoes, long trousers</li> <li>Floatation aids to be used if needed</li> <li>Monitoring of participants-temperatures etc</li> <li>Assistance given to those with less confidence/ability (school/visiting staff)</li> <li>No participants allowed into pool or gated area unless a qualified lifeguard is present</li> <li>Rescue equipment easily accessible</li> </ul>	5	1	5				

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		S	L	S x L				
<b>Instructors &amp; participants</b> Public right of way through Great Wood Camp	<ul style="list-style-type: none"> <li>Safety brief for all</li> <li>Expect public to stay to allocated path, not to roam around camp (gate to gate)</li> <li>Instructors/visiting staff to be aware or made aware of any persons using footpath</li> </ul>	2	1	2				
<b>Instructors &amp; participants</b> Chemical ingestion / burns	<ul style="list-style-type: none"> <li>Chemicals are checked prior to start of every session</li> <li>Weekly checks are made by GWT/GW instructors</li> <li>Weekly checks are made by an external company</li> <li>Follow procedures if levels are incorrect – too high/low</li> <li>If levels are incorrect pool session would be postponed</li> </ul>	5	1	5				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS.004](#).

Please now pass this assessment to your manager for approval				
<b>Name of assessor's manager:</b>	Daniel Moncrieff	<b>Date:</b>	01.02.2019	<b>Manager's comments</b>
<b>Signature:</b>				