



Risk assessment form (H&S)

Name of assessor(s)	Carly Kew	Group / Establishment:	Great Wood / SSE
Date	January 2019		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Team Challenges – team challenges on permanent or removable stances, rocket building & launching. To encourage team work, communication skills and confidence.	Site Visit – in consultation and agreement with instructors & GWT	Mobile reception / nearest landline
		Poor-varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	HUUH *Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Slips, trips and falls at ground level	<ul style="list-style-type: none"> Activity/safety brief given to all participants Correct clothing/footwear to be worn suitable for activity/weather conditions Activity area to be checked for debris before start of activity Individual stances to be checked before start of sessions 	2	2	4				
Instructors & participants Slips, trips & falls from height	<ul style="list-style-type: none"> Safety brief given to all participants – standing on crates, planks, logs Extra care to be taken in wet conditions Brief participants on correct lifting techniques A minimum of 3 participants on either side of the spider's web to lift volunteers through it No shoulder carries or lifting above heads by an individual 	4	2	8				

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	<ul style="list-style-type: none"> No participant is to be forced to lift or be lifted for any of the elements 							
Instructors & participants Splinters /rope burns	<ul style="list-style-type: none"> Safety/ activity brief given to all participants Participants briefed on carrying wooden objects or sharp plastic objects Participants instructed not to slide hands along wooden objects or ropes Extra care to be taken in wet conditions 	2	2	4				
Instructors & participants Public right of way through Great Wood Camp	<ul style="list-style-type: none"> Safety brief for all Expect public to stay to allocated path, not to roam around camp (gate to gate) Instructors to be aware or made aware of any persons using footpath 	2	1	2				
Instructors & participants Back injuries from lifting	<ul style="list-style-type: none"> A clear safety briefing given to all participants on correct lifting techniques, with a demonstration Bending at the knees, keep back straight Continuous monitoring and support given throughout session when participants are being lifted Brief participants to hold hands or wrists, not to interlock fingers All participants briefed on spotting techniques, can then be used throughout the session 	3	2	6				
Instructors & participants Hit by flying objects	<ul style="list-style-type: none"> Safety brief given to all participants Clear safe areas to be marked out for spectators Participants only to go to launch site when the instructor calls them over Instructor to supervise each launch, due to high pressure 	2	2	4				

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	<ul style="list-style-type: none"> Ensure landing areas are kept clear and participants know not to walk across area until told to do so by an instructor 							

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Daniel Moncrieff	Date:	01.02.2019	Manager's comments
Signature:				