



Risk assessment form (H&S)

Name of assessor(s)	Tom Tier & Ian Constable	Group / Establishment:	SORLS / SSE
Date	05/12/2018		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Camp fires take place in a purpose-built fire pit at Kilve Court and the Outdoor Centre. As a session the instructor will light the fire. Any fires outside the purpose-built campfire (including fires lit by participants) will be covered by the Bushcraft Risk Assessment.	Desktop exercise	Mobile reception / nearest landline
		Poor-average / ODC

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – slips, trips & falls	<ul style="list-style-type: none"> Activity run in accordance with standard operating procedures (SOP's) Activity brief given to all, along with continuous supervision throughout the session Potential hazards pointed out, branches, logs, uneven or slippery ground etc A safe area around the fire marked out or communicated to the group. Participants to enter by instructions from the instructor. Walking at all times during the session, due to uneven ground 	3	2	6				
All participants – being burnt by fire embers including anyone gaining	<ul style="list-style-type: none"> Activity run in accordance with standard operating procedures (SOP's) Safety brief given for all participants & continuous monitoring throughout the session 	4	1	4				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
entry after the session has finished	<ul style="list-style-type: none"> Potential hazards communicated with the group Additional staff to assist with supervision A safe area around the fire, marked out & communicated to the group where they should not enter unless invited by the instructor Walking at all times Appropriate fire size for the activity Fire extinguished fully after activity. Water to be taken to site for every session 							
All participants – cooking around the fire (Including Kelly Kettles). Any injury from burns, scalds etc	<ul style="list-style-type: none"> Clear instructions about fire safety All long hair to be tied back All clothing to be secure Set boundaries that participants should not cross Ask the participants to kneel or remain still whilst cooking. To prevent falling or tripping around the fire Only instructor to handle hot pans / Kelly kettle, heat proof gloves to be worn Continuous monitoring of participants 	3	2	6				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Kirsty Darlington	Date:		Manager's comments	
Signature:					